

FACT SHEET

CITY OF SHREVEPORT, LOUISIANA

TITLE

An ordinance to amend the Metropolitan Planning Commission's fee schedule for the City of Shreveport, Louisiana, Unified Development Code relative to adding fees for extension requests to wireless telecommunication facility modification applications, as well adding fees for sign demolitions, and to otherwise provide with respect thereto.

DATE

March 14, 2023

ORIGINATING DEPARTMENT

Shreveport | Caddo Metropolitan Planning Commission ("MPC")

COUNCIL DISTRICT

City-wide

SPONSOR

PURPOSE

To adopt an ordinance to amend the *Schedule of Fees* relative to extensions for wireless telecommunication facility applications, as well as for sign demolition.

BACKGROUND INFORMATION

- **Wireless Telecommunication Facility Modifications Extensions**
 - **Fee Requested.** \$500
 - **Reasoning.** Recently, the MPC has experienced a multitude of extension requests by wireless telecommunication applicants wishing to extend the length of their approval for a Wireless Telecommunication Facility Modification. This has become a national trend due to amount of moving parts required for a modification project to move into the building permit phase. These extension requests take staff time and resources to complete. A national search indicated that several other municipalities charge fees for such ranging from \$250 - \$5750. We would recommend that a fee be added to the general process to deter an uptick in the number of these extension requests.
- **Sign Demolition Permit**
 - **Fee Requested.** \$30
 - **Reasoning.** The City's Permit and Inspection Office already has a permit fee for sign demolitions; however, the MPC has found that many sign owners are unaware of this process (as there is no mention of this fee within the MPC's *Schedule of Fees*). The MPC would like to add this fee to its own schedule so it can track these requests accordingly. The requested \$30 fee is the same as the existing demolition fee within the City's Permit and Inspection Office.

TIMETABLE

Introduction to City Council: March 14, 2023
Final Passage by City Council: March 28, 2023

ATTACHMENTS

Exhibit "A" Schedule of Fees

SPECIAL PROCEDURAL REQUIREMENTS

None

FINANCES

\$0

SOURCE OF FUNDS

NA

ALTERNATIVES

(1) Adopt the ordinance as submitted or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION

It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

Adam Bailey MPC
Community Planning and Design Manager

ORDINANCE NO. _____ OF 2023

AN ORDINANCE TO AMEND THE METROPOLITAN PLANNING COMMISSION’S FEE SCHEDULE FOR THE CITY OF SHREVEPORT, LOUISIANA, UNIFIED DEVELOPMENT CODE RELATIVE TO ADDING FEES FOR EXTENSION REQUESTS TO WIRELESS TELECOMMUNICATION FACILITY MODIFICATION APPLICATIONS, AS WELL ADDING FEES FOR SIGN DEMOLITIONS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, Article 25 of the Shreveport Unified Development Code (“Shreveport UDC”) states that, the City Council shall adopt the required application fees by ordinance and a schedule of such fees shall be kept on file in the office of the Metropolitan Planning Commission (“MPC”); and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in a due, legal and regular session convened, that the Shreveport Unified Development Code Schedule of Fees, attached hereto as Exhibit “A” and made part hereof, is hereby adopted as attached.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this Ordinance which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances, resolutions, or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective in accordance with the provisions of [Shreveport City Charter Section 4.23](#).

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

City Attorney’s Office